

The school nurse, school principal, and school secretaries will be authorized to hold, and under proper safeguards and physician's directions, permit students to take medications provided the student's parent/guardian have completed and filed with the school office a written request which holds the Melba School District not responsible.

Students In grades nine (9) through twelve (12) may keep and self-administer their own nonprescription medication with parental permission. For prescription medication, students may with prior permission of the principal, school nurse or designee, self medicate. In any other cases, students who must take prescription medication during school hours will keep the medication in the office, where the school nurse, principal, or designee will distribute the medication to the student. The school nurse, principal or designee may give nonprescription pain medication, such as Tylenol or Aspirin, to students when it is deemed necessary, provided that a parent or legal guardian gives verbal permission at the time. When at all possible, there will be two (2) school personnel listening to the acknowledgement from the parent or legal guardian.

Students in pre-kindergarten through eighth (8th) grade are required to have all medications, prescriptions, or non-prescription administered by the school nurse or designee. In rare cases, the building principal, school nurse, or designee may give permission to self medicate, such as using in-halers or using throat lozenges.

Students required to have prescription or over-the-counter medication at school must have:

1. **Written orders from their health care provider** (doctor, nurse practitioner or physicians assistant) that include the following information:
 - Child's name
 - Medication name and strength
 - Dosage to be administered
 - Specific directions for administration
 - Authorized health care provider's signature
2. **A medication authorization form signed by the parent or legal guardian.** Parents must sign this form for authorization to administer medication and must send medications to school in no more than a one week supply. This policy is not to include injectable or invasive methods of medication administration. Medication forms are available at each school office and at most local doctors offices, health clinics and hospitals.
3. **Medication in its original container that is properly labeled.** Out-dated medication will not be given.

For safety reasons parents are requested to bring all medications to the school office. **Medications will not be sent home on the bus with a student.** Please note that unless directed by your health care provider, medications to be given three times daily can be administered at home before school, after school and at bedtime.

The nurse, principal or secretaries must contact the parent/guardian if first-aid is administered to a serious injury; however the nurse/principal is authorized to take the student to a hospital or doctor's office if it appears that additional treatment is needed to safeguard the student.



LEGAL REFERENCE:

Idaho Code Section 33-506(1)

ADOPTED:

December 8, 1997

AMENDED:

November 1, 2000

June 11, 2001